



OFFICE OF THE STATE FIRE COMMISSIONER  
PA STATE FIRE ACADEMY  
1150 RIVERSIDE DRIVE  
LEWISTOWN, PA 17044



**39th ANNUAL PENNSYLVANIA STATE WEEKEND**  
**Co-Sponsored by PENNSYLVANIA FIRE & EMERGENCY SERVICE INSTITUTE**  
**held at the NATIONAL FIRE ACADEMY**  
**June 6-7, 2020**

This Annual Weekend Program, offered exclusively for the emergency services personnel of Pennsylvania, is a joint venture of the National Fire Academy (NFA) Field Programs Division, the Pennsylvania State Fire Academy (PSFA). This 2 day program consists of (9) nine NFA courses.

The NFA hosts the program in Emmitsburg, Maryland and provides the instruction and course materials. The PA State Fire Academy selects the courses, recruits and registers the participants according to established student selection criteria. This weekend offers the opportunity to strengthen a State's fire service community through education, personal networking, and a shared collegial experience.

On Campus lodging and meals are provided by the NFA. Participants are responsible for the purchase of a meal ticket when applying. On Saturday, participants have the option to engage in a Memorial Service dedicated specifically for the Pennsylvania Emergency Responders who have died in the line of duty.

The application process will be open **February 1 through May 4, 2020.**

**To register for the weekend:**

- A. Applicants **MUST be 18 years of age and have at least 3 years' experience in emergency services.**
- B. All applicants must complete the PA State Weekend application.  
**Note: All applicants must have a "SID number" (FEMA Student Identification Number). The SID number will be used in place of the Social Security number. Applicants that do not already have a FEMA Student Identification (SID) number may obtain their FEMA SID # by following steps 1-4:**

Step 1: To register, go to <https://cdp.dhs.gov/femasid>

Step 2: Click on the "Need a FEMA SID" box on the right side of the screen.

Step 3: Follow the instructions and provide the necessary information to create your account.

Step 4: You will receive an email with your SID number.

- C. Prerequisite(s) **MUST** be attached to the PA State Weekend application. Prerequisite(s) are listed below with the course description.
- D. Check/Money Order **MUST** be enclosed. The mandatory meal ticket for the weekend is \$65.00 which includes breakfast and lunch for both Saturday and Sunday, a Saturday evening cookout, and the mandatory REC Association fee. Golf Shirt(s) (with the NFA logo and PA Weekend embroidered on the shirt) may be purchased (optional) for \$25.00 each. Advance payment for the meal ticket and golf shirt(s) **MUST** be enclosed with the application packet. All monies MUST be in the form of a check or money order (No Cash) made out to "PFESI - PA Weekend".

**\*\*INCOMPLETE APPLICATIONS WILL BE RETURNED AND COULD RESULT IN NON-ACCEPTANCE.** The Deadline for submitting applications is **May 4, 2020.** Accepted applicants will receive notice of their acceptance; likewise, others will be notified of non-acceptance, particularly when the enrollment capacity has been attained.

Lodging for students is provided on campus. Attendees must report to the National Fire Academy at Emmitsburg, MD, on Friday evening, June 5<sup>th</sup>, between 4:00pm and 7:45pm in the West Lobby of Building "C" to complete registration. Registration includes receiving dormitory assignment, meal ticket, and Golf Shirts (ordered and paid for in advance). There will be an orientation held at 8:00pm on Friday evening. **ATTENDANCE IS MANDATORY!** Course hours are on Saturday and Sunday from 8:00am to 5:00pm. The Weekend program should conclude no later than 5:00pm on Sunday.

**NO SHOW POLICY:** The National Fire Academy has established a "No Show Policy" in which any person who has received notice of admission to a course and then fails to register and attend the course without notification, will forfeit acceptance of subsequent enrollment applications for two (2) years. This would include acceptance into any course at the National Fire Academy as well as Pennsylvania's Weekend program.

Mail application packets to: Terri Brooks  
PA State Fire Academy  
1150 Riverside Drive  
Lewistown, PA 17044

Contact information:  
[www.osfc.state.pa.us](http://www.osfc.state.pa.us)  
(717) 247-3747 or  
[tebrooks@pa.gov](mailto:tebrooks@pa.gov)

**The courses being presented this year are listed below:**

**All of the courses require ICS as a prerequisite**

**ISO requires ICS and Haz Mat Operations**

**Executive Skills Series: Exercising Leadership to Facilitate Adaptive Change (ESS:FAC)**

**(W0521):** This two-day course is designed to meet the needs of Company Officers (COs) responsible for managing the operations of one or more companies during structural firefighting operations. This course is designed to develop the management skills needed by COs to accomplish assigned tactics at structure fires.

**Selection Criteria:** Senior firefighters who may at times assume the responsibilities of the Company Officer.

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent

**Incident Command System for Structural Collapse Incidents (ICSSCI) (W0322):**

This two-day course is designed to provide fire officers with an understanding of command operations at structural collapse incidents. Students completing this course will be able to:

- Describe the aspects of a structural collapse.
- Explain basic command procedures and Incident Command System (ICS) organizational structure.
- Identify various resource levels, types and capabilities used for structural collapse incidents.
- Identify critical factors and issues that affect scene management.
- Describe all unique operational considerations used at a structural collapse incident.
- Describe all response operations phases associated with a structural collapse incident.
- Describe the technical rescue expertise and equipment required for safe operations and effective incident management.

Students attending should understand and be able to apply the ICS concept.

**Selection Criteria:** Individuals who have statutory authority/responsibility and may serve in a Unified Command structure at a structural collapse; fire command officers.

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent

**Incident Safety Officer (ISO) (W0729):**

This two-day course examines the Safety Officer's role at emergency responses. A specific focus on operations within an Incident Command System (ICS) as a Safety Officer is a main theme. Response to all-hazards types of situations will be emphasized.

**Selection Criteria:** Individuals who have a Safety Officer responsibility at emergency operation situations. Individuals attending this course should have a working knowledge of ICS as taught by the National Fire Academy, building construction principles, hazardous materials management, applicable National Fire Protection Association guidelines, and federal regulations.

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent **AND** Hazardous Materials Operations level

**Introduction to Unified Command for All Hazard Incidents (IUCAHI) (W0609):** This 2-day course is designed to provide company officers with a better understanding of multiagency needs and a Unified Command structure. The attendees will gain an understanding of the requirements of a Unified Command organization and provide learners with the knowledge and skills necessary to operate effectively in complex incidents.

**Selection Criteria:** The primary audience for the course is fire department Company Officers, first responders, chief officers, and others who would function in a Command or General Staff position during a multiagency operation.

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent.

**Leadership in Supervision: Perspectives in Thinking (LS:PT) (W0647):** This two-day course provides the supervisor with the conceptual foundation and framework for success in leadership roles by exploring creative, analytical, political and critical thinking perspectives. The course addresses skills needed for assessing situations from multiple perspectives, making critical decisions, fostering creativity and innovation, and using persuasion.

**Selection Criteria:** The primary target audience for this course are those individuals who are at the first line level of supervision. For purposes of student selection first line level is considered to be those at the Company Officer or Unit (fire prevention, fire education, communications, EMS, etc.) Supervisor level. More specifically primary selection criteria are as follows: • First line supervisors in fire and emergency medical services organizations • Fire and emergency medical services personnel due for promotion/appointment to a first line supervisory position within 18 months • Fire and emergency medical services personnel who are regularly assigned acting supervisory positions.

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent

**New Fire Chief: Administrative Issues (NFCAI) (W0761):** This two-day course is to provide students with the managerial, administrative and leadership skills and awareness necessary for new or recently appointed or elected chiefs to effectively meet their obligations of the position.

**Selection Criteria:** The primary audience is newly appointed fire chiefs in volunteer, combination or career departments, as well as Emergency Medical Services (EMS) chiefs.

The secondary audience is department leaders and current officers who may become fire chiefs, as well as local government administrators and elected officials who are involved in the administration of a fire department or EMS.

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent

**Strategy and Tactics for Initial Company Operations (STICO) (W0455):** This 2-day course is designed to meet the needs of Company Officers responsible for managing the operations of one or more companies during structural firefighting operations. This course is designed to develop the management skills needed by company officers to accomplish assigned tactics at structure fires.

**Selection Criteria:** Senior firefighters who may at times assume the responsibilities of the company officers

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent

**Shaping the Future (STF) (W0602):** This 2-day course is designed to assist fire and second level supervisors and Company Officers in developing knowledge and skills in contemporary approaches to organizational problem solving. Topics include: Use of creative approaches to identifying trends within their organizations, Applying problem solving methodologies, The importance and application of continuous improvement within organizations, How to quantify problems and solutions, Factors in organizational and individual resistance to change, and Strategies for implementing change.

The course incorporates facilitated, student-centered methodologies, including lecture, small and large group activities, and individual assessments.

**Selection Criteria:** First- and second-level supervisors and COs who are upwardly mobile within their organizations and whose department head wishes to prepare them for increased managerial responsibility. Administrative officers who are responsible for significant staff functions within the organization and who report directly to top management. Emergency service workers assigned to positions with decision-making responsibilities

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent

**Youth Firesetter Intervention Specialist (YFIS) (W0633):** This two-day course is based on requirements of National Fire Protection Association (NFPA) 1035, Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist and Youth Firesetter Program Manager Professional Qualifications. This course provides students with a broad understanding of the knowledge, skills and abilities that the Youth Firesetter Intervention Specialist should have as requirements of NFPA Standard 1035 pertaining to youth firesetting. This course is for the practitioner who provides services at the program delivery level. This course covers the following:

1. Review of NFOA 1035 for Youth Firesetter Intervention Specialist
2. The extent of the youth firesetting problem and justification for local youth firesetting prevention and intervention program.
3. Examination of the typologies of firesetting and the motivation behind firesetting behaviors
4. Identification, intake, screening, disposition and follow-up
5. Youth firesetting educational interventions.

**Selection Criteria:** Students either have or will have responsibilities as the practitioner who provides services at the program delivery level. This includes the person who is responsible for the identification, intake, screening, educational intervention, follow-up, and evaluation of the program services and results. Students representing the fire service are encouraged to partner with other agencies for this training. Partners can include but are not limited to fire investigators, law enforcement, mental health, social services, juvenile justice, or other stakeholders who can assist in building and maintaining programs in their communities

**Prerequisite:** NIMS-Introduction & Basic Incident Command System (ICS-100 & ICS-200) or equivalent

**Note:** Students are required to complete a pre-course assignment to bring on the first day of class as follows: To achieve the optimal benefits of the course, we ask that you perform some basic research in advance of the course. Please come prepared to discuss the following information pertinent to your community:

- \* Is your community urban, suburban, rural or a mixture (per se)?
- \* How many youth firesetting (YFS) incidents does your organization handle per year?
- \* What types of YFS incidents do you handle the most frequently?
- \* Are there particular age groups that represent a greater problem than others?
- \* What is the minimum age at which your jurisdiction can file criminal charges against a youth for fire-related incidents?
- \* If charges can be filed, what is the average number of youth that are charged per year?
- \* On average, how many injuries caused by youth firesetting does your community experience per year? How many deaths?
- \* On average, how much property loss is associated with youth firesetting per year?
- \* If your organization currently has a YFSPI program, please bring copies of the various documents that are utilized to support it, such as intake and screening forms. Please also bring a copy of any lesson plans for the educational component of your program. If your organization does not have a program, do not worry. The course includes many examples of support materials.