Fire and EMS Administrative Officer Course

“ACADEMY ON THE ROAD” (AOTR) Program
The Pennsylvania State Fire Academy is offering this 24-hour Fire and EMS Administrative Officer Course to educate those in administrative leadership positions within volunteer and combination Fire/EMS organizations. The course outlines modern management techniques, including managing the business of the organization, board management and governance, managing human resources, risk management, and working with the public and elected officials.

This course is presented in cooperation with the Pennsylvania Association of Nonprofit Organizations (PANO) with financial support of the Department of Community and Economic Development (DCED).

The course instructors are a combination of PA State Fire Academy and PANO instructors. Students are required to attend (three 8-hour classroom sessions that meet once a month for three months), participate in class activities, and complete homework assignments specifically designed to improve the operations of their organizations. The instructors review the homework assignments and provide feedback.

To host this AOTR course, please visit the PA State Fire Academy website [www.osfc.pa.gov](http://www.osfc.pa.gov) and find the AOTR application and return to the PA State Fire Academy at 1150 Riverside Drive, Lewistown, PA 17044.