



Pennsylvania State Fire Academy

1150 Riverside Drive
Lewistown, PA 17044-1979

Pennsylvania Emergency Management Agency

2605 Interstate Drive
Harrisburg, PA 17110

Minimum Standard for Accreditation (MSA)

Original program: 03/2011

Revised:

Course Title: G-270.4 Recovery from Disaster: The Local Government Role (G-270.4)

Length of Course: 16 Hours **Lecture/Lab Breakdown:** 14.5 hours / 1.5 hour

Prerequisites: Pre-Course assignment of locating and reviewing a copy of their community's Pre-Disaster Recovery Plan, which should be brought to class with the individual. If participants do not have a plan, they will develop an outline of a plan for their jurisdiction during the Capstone Activity.

Referenced Texts: FEMA G-270.4 Recovery from Disaster: The Local Government Role Student Manual and Toolkit CD. Instructor Guide and PowerPoint provided on CD by PEMA.

Course Goal: To provide participants with an increased awareness of the local government involvement in disaster recovery. While providing a forum for discussion of "lessons learned" in disaster recovery at the local level and promoting the development of pre-disaster recovery plans.

Description of Course: This course is designed for local disaster recovery teams consisting of emergency managers, city/county administrators, public works directors, building inspectors, and community planners. The course focuses on the roles and responsibilities of each team member, and provides guidance on developing a local disaster recovery plan. Best practices in disaster recovery are summarized in a CD-ROM toolkit included in the course materials. Participants are given the opportunity to develop an outline of their own recovery plan during the course.

Description of Methodology to be used: (Brief): Lecture, discussion, exercise activities, and PowerPoint presentations.

Student Equipment/Supply Needs: Note taking materials (Pen/Pencil, paper), copy of their jurisdictions plan and Student Manual.

Equipment/Audiovisual/Supply requirements: Classroom setting with chairs and tables; computer with capabilities to play DVDs, LCD projector screen; additional handouts per instructor choice.

Special Notes & Conditions: Minimum of 10, Maximum of 30 students in class. One (1) Instructor required to deliver this course.

COURSE OUTLINE

<u>Time</u>	<u>Content</u>	<u>Notes</u>
DAY ONE		
0:15	Registration	
0:10	Unit 1: Course Welcome and Overview	
0:45	Unit 2: Recovery Overview	
0:45	Unit 3: Community Leadership	
0:45	Unit 4: Recovery Task Force	
0:45	Unit 5: Public Information	
0:45	Unit 6: Housing	
0:30	Unit 7: Unmet Needs Committee	
0:45	Unit 8: Health Care	
0:45	Unit 9: Public Works and Recovery	
DAY TWO		
0:45	Unit 10: Building Inspection	
0:45	Unit 11: Business Sector Recovery	
0:45	Unit 12: Planning and Community Development	
1:00	Unit 13: Administration	
0:45	Unit 14: Pre-Disaster Plan	
1:30	Capstone Activity	
0:10	Unit 15: Course Summary	
0:30	Final Exam	

Competency Evaluation Mechanism (Brief description-attach copy): a 20 question final exam. Exam is considered passing with a score of 70%. Candidate has one (1) retest attempt to pass.

MINIMUM STANDARDS FOR ACCREDITATION

G270.4 Recovery from Disaster: The Local Government Role

Page 3 of 3

Course Objectives (specific): At the conclusion of this course participants will be able to:

1. Describe the purpose and scope of the course and how it can be applied to their disaster recovery role and responsibilities.
2. Describe the local government's role and responsibilities in disaster recovery
3. Identify leadership qualities and actions that contribute to disaster recovery at the local government level.
4. Explain how Recovery Task Force can be used to organize local government recovery operations.
5. Identify needed improvements to their pre-disaster recovery plan.
6. Identify methods and techniques for providing public information during disaster recovery.
7. Describe options for providing shelter, temporary housing, and replacement housing for disaster survivors.
8. Define the role of an unmet needs committee in serving the community during emergencies and major disasters.
9. Identify the components of the healthcare system and the role of each component in disasters.
10. Describe the role and responsibilities of the local government public works department in disaster recovery.
11. Describe the role and responsibilities of the local government building inspection department in disaster recovery.
12. Describe the role and responsibilities of the business sector in disaster recovery.
13. Describe the role and responsibilities of the local government planning and community development department in disaster recovery.
14. Describe the role and responsibilities of the local government administration in disaster recovery.
15. Evaluate how the materials and resources from this course will assist them in their disaster recovery program.

**Questions/Comments: Contact the Assistant State Fire Academy
Administrator**