



Pennsylvania State Fire Academy

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Minimum Standard for Accreditation (MSA)

Date: September 20, 2006
Last Revision: February 10, 2011

Course Title: ICS for Single Resources and Initial Action Incidents (ICS-200)

SFA Course Code: ICS-200.b

DOH CEU Number: Pending

DOH CEUs Assigned: Pending

Course Length: 12.5 Hours

Lecture/Lab Breakdown: 8.0 / 4.5

Prerequisites: ICS-100 or Equivalent

Referenced Text(s): *ICS for Single Resources and Initial Action Incidents (ICS-200)*,
August 2010, DHS / FEMA / Emergency Management Institute

Course Goal: This course is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System. This course focuses on the management of single resources.

Course Description: This course will cover the following topics: Leadership and Management, Delegation of Authority and Management by Objectives, Functional Areas and Positions, Briefings, Organizational Flexibility and Transfer of Command.

Description of Methodology: Lecture and small group activities.

Student Equipment & Supplies: ICS for Single Resources and Initial Action Incidents (ICS-200), August 2010 Student Manual, notebook, pen or pencil.

Equipment/Audiovisual/Facility/Supply Requirements: Computer, LCD Projector and Screen; CD-ROM with PowerPoint presentation, classroom suitable for 30 student, easel pad for notes, student manual and final exam for each student.

Special Notes & Conditions: This course will be conducted using two instructors. The instructors need to inform students that this course is designed to provide overall incident management skills rather than tactical expertise.

Special Notes & Conditions (cont'd):

You may need to complete two (2) test answer sheets depending if you are seeking a certificate from FEMA's Emergency Management Institute (EMI). The two (2) answer sheets include one for the Educational Training Agency (ETA) and one for EMI.

1. The ETA test answer sheet (required) is to be scored by the instructor and Pass/Fail marked on the class roster sheet. The class roster sheet will be returned to the ETA for certificate issue.
2. **Should a student wish to submit for the EMI Federal certificate, an EMI test answer sheet should be provided. The EMI test answer sheet is NOT to be collected by the instructor; rather it shall be the sole responsibility of the student to submit their answer sheet to EMI.**

Course Objectives:

1. Describe the Incident Command System (ICS) organization appropriate to the complexity of the incident or event.
2. Use ICS to manage an incident or event.
3. Describe chain of command and formal communications relationships.
4. Identify common leadership responsibilities.
5. Describe span of control and modular development.
6. Describe the use of position titles.
7. Describe the delegation of authority process.
8. Describe scope of authority.
9. Define management by objectives.
10. Explain the importance of preparedness plans and agreements.
11. Describe the functions of organizational positions within ICS.
12. Identify ICS tools needed to manage an incident.
13. Demonstrate the use of an ICS Form 201, Incident Briefing.
14. Describe components of field, staff and section briefings / meetings.
15. Give an operational period briefing.
16. Explain how the modular organization expands and contracts.
17. Given a scenario, complete a complexity analysis.
18. Define the five types of incidents.
19. Describe the process of transfer of command.
20. List the essential of information involved in transfer of command.

Course Schedule

<u>Time (hr)</u>	<u>Topic</u>	<u>Course Outline</u>
1:30	I	Welcome
2:00	II	Leadership and Management
2:00	III	Delegation of Authority and Management by Objectives
2:00	IV	Functional Areas and Positions
1:30	V	Briefings
1:30	VI	Organizational Flexibility
0:45	VII	Transfer of Command
1:00	VIII	Course Summary

Total Time - 12.5 hours

Competency Evaluation Mechanism: Successful completion (75% or better) on the final exam

Questions/Comments: Contact the PA State Fire Academy Curriculum Specialist at 717-248-1115